

Kalven Kang

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Objective:

To work as part of a team that design, builds web and web-based content that exceeds our customers needs. My creative skills integrated with my ability to identify enhancement and development opportunity that would both able customers to grow and to implement to most to up date technologies and best practices. These skills and attributes bring a whole picture of approach to business solutions development and on going maintaining of implemented solutions.

Skill Summary:

Technical

- Competent and comfortable with a wide range of computer programmes that include Microsoft Office SharePoint Server (MOSS) features including content management, look and feel, Cascading Style Sheet, Graphis and workflows;
- High exposure to the deployment, use and maintenance of the ATA Collaboration Portal throughout the website and intranet projects.
- Working with design team members and back-end programmers to implement the latest designs, resolving cross-browser compatibility issues, writing copy for the websites and promotional emails.

Analytical and Research

- Monitor, analyze and report on website traffic by using Google Analytics and SharePoint Designer

Key skills:

- Languages
 - English, Chinese, Malay
- Programming languages
 - HTML, CSS, Javascript
- Graphic design
 - Image enhancement, logo design, corporate identity,
- Content Management Systems
 - Microsoft SharePoint Server 2007
 - Microsoft SharePoint Server 2013
 - [BlinkMobile](#)
 - Ektron (www.ektron.com)
 - Shado (www.shadocms.com)
- Software packages
 - Microsoft Office
 - Adobe CC (Photoshop, Illustrator, Dreamweaver, InDesign, Acrobat)
 - Adobe Ligthroom

Collaboration, cooperation and Relationship Development

- Understands the dynamics of project and teamwork with a demonstrated ability to develop and leverage internal and external relationships which enhance business growth and success
- Worked successfully in teams and also self-managing on projects

Communication

- Able to develop concrete, productive relationships with colleagues, clients, and staff.

Adept at understanding of the complex needs of others. Persuasive negotiating and communication skills. Ability to effortlessly convey complex ideas.

- Able to relate to technical and non-technical colleagues and customers

Creativity and Innovation

- Track and evaluate new standards, technologies and trends in website development, design and delivery

Career Summary:	Auckland Council Web & Mobile Front End Developer	2018 – Current
	Auckland Council Web CMS Specialist	2010 – 2018
	Manukau City Council Webmaster	2006 – 2010
	The University of Auckland Graphic Designer	2002 – 2006
	The University of Auckland Business School Part-time Graphic Designer	2000 – 2002
	SmartSims.com Part-time Graphic Designer	2001 – 2002
Qualifications:	Auckland University of Technology - Bachelor of Graphic Design	2001
	Limkokwing University, Malaysia - Diploma of Graphic Design	1996-1999

Career History:	Auckland Council (ex Manukau City Council) Local Government	2006 – Current
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Webmaster

Responsibilities:

- CMS specialist - Microsoft Office SharePoint Server 2007 & 2013 (MOSS)
Involvement on the project to create the Auckland Council website, Auckland Council Intranet, Auckland Council Knowledge Base, Auckland Libraries website when the council amalgamated in 2010 until now
- Key member of the development team that saw the Council websites successfully redesigned and redeveloped
- Provided significant contributions to many web projects over the years from the Intranet redesign, Christmas cards and Sharepoint 2013 migrations. I also provided the expertise and support for Council websites especially around my knowledge of SharePoint and in the area of design
- Maintained solid working relationships over those years with various team and people within council and a value member of the Web & Mobile team
- Developed ASP .Net online forms and information pages and sites
- Worked with the business stakeholders to determine navigational schemes, site flow and general web page functionality
- Built web interface and templates for intranet applications being developed
- Implement and modify existing design elements - CSS
- Ensured consistent graphics throughout the council's website
- Trained divisional website administrators on adding and updating content through the content management system
- On-going improvements and maintenance of links and site integrity, to a high level
- Ensuring the application and content reflects both brand standards and usability best practices

Achievements:

- Creative and visualizing experience to project and develop various prototypes for different categories of web projects
- Create and maintain an archive for website templates and images
- Optimize the website for high search engine visibility and web experience
- Maintenance look and feel and user access and rights for Manukau City Council Enterprise Portal - PeopleSoft
- Main implementer of the visual design for ATA projects:
 - Website:
 - Auckland Council (www.aucklandcouncil.govt.nz)
This project has received many positive feedbacks from the ATA to date
 - Intranet and ATA Collaboration portal
Project is tracking according to plan. The Knowledgebase deliverable has been very well received by the ATA Contact Centre & Telephony project.
- Webmaster for Manukau City Council's website redevelopment and Manukau Libraries new website projects
- Consistently displaying characteristics of excellent customer service
- Built and maintained effective relationships across the organization and with key customers
- Developed efficiency gains in business reporting processes
- Managed support for web-related issues
- Developed new Manukau Leisure intranet on the MOSS platform
- Developed websites:
 - Auckland Council website (www.aucklandcouncil.govt.nz)
 - Auckland Council Intranet
 - Auckland Council Knowledge Base
 - Auckland Council Pattern Library (patternlibrary.aucklandcouncil.govt.nz)
 - Manukau City Council

The University of Auckland
New Zealand's leading university

2002 – 2006

Graphic Designer

Responsibilities:

- Implementing creative and technical solutions for University website and design projects (Shado CMS)
- Designing flash banners and web sites layout, making icons, graphics and all what they need to complete the professional look for there website GUI
- Design detailed mock-ups for all screen templates, charts, and graphs
- Coordinate email marketing campaigns and newsletters
- Integrate graphic elements created for print into a coordinated online campaign
- Ensure that graphics used in the website do not cause inordinate delays in speed of page loading
- Create template-based and original designs for intranet sites
- Implement and modify existing design elements

Achievements:

- Implementing and design university official and faculties websites
- Posters, brochures, cards, logos and leaflets designs. Derived from within the various Faculties of the University. I was also involved in multimedia projects

The University of Auckland Business School
New Zealand's leading university

2001 – 2003

Part-time Graphic Designer

Responsibilities:

- Gained further experience and maintained websites
- Created optimized web graphics, including designing and incorporating graphic user

- interface (GUI) features
- Management of team - allocating tasks and overseeing production
- Disseminated training material by means of short explanations followed by practical examples
- Conceptualize, design, develop, and implement the look and feel of web pages that are visually pleasing, load quickly, and meet established design standards

Achievements:

- Received consistently excellent feedback from clients
- Working closely with team members in order to promote technical and creative solutions that support University's mission and goals

SmartSims.com**2001 - 1999**

Business Simulations and Strategy Games

Part-time Graphic Designer*Responsibilities:*

- Provided effective and functional web designs to customers that met their specific business/personal needs
- Developed time management skills enabling due to tight project timeframes
- Worked closely with the programming department
- Specified implementation of standards, methods and procedures for inspection to achieve product precision, accuracy and reliability

Achievements:

- Delivered high-standard business simulations and strategy games interface

Training:

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| ▪ Microsoft Technical SharePoint 2013 training | 2015 |
| ▪ Upgrading your End Skills to SharePoint 2013 | 2015 |
| ▪ Microsoft SharePoint Server 2013 for the Site Owner/Power User | 2015 |
| ▪ Developing Microsoft SharePoint Server Cor Solutions | 2015 |
| ▪ Implementing Microsoft Office SharePoint Server 2007 | 2009 |
| ▪ Programming with the Microsoft .NET Framework (Microsoft Visual C# .NET) | 2008 |
| ▪ Creating Reporting Solutions Usign Microsoft SQL Server 2000 Reporting Services | 2008 |
| ▪ Querying SQL 2000 with Transact-SQL | 2008 |
| ▪ Introdution to Microsoft .NET Development | 2008 |
| ▪ PeopleTools I / PeopleTools II - Accelerated Rel 8.48 Ed2 | 2008 |

Recognition Awards:

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|---|------|
| ▪ Significant contribution to the successful delivery of ITILL R11 Project demonstrating outstanding effort and commitment | 2010 |
| ▪ The smooth delivery of two significant and high profile website - Manukau City Council and Manukau Libraries | 2009 |
| ▪ Rapid and successful completion of the web wastewater calculator and the recycling and waste collections website | 2008 |
| ▪ Assistance with the PowerPoint presentation for the International Awards for Liveable Communities | 2007 |
| ▪ For outstanding and timely assistant in updating Manukau City Council's website with the latest version of Forms for the Building Authority | 2007 |
| ▪ Recognition for flair and ingenuity in designing and developing the Manukau City Council website | 2007 |

Websites involved/designed:

- www.aucklandcouncil.govt.nz - website design and production (MOSS CMS + CSS)
- www.aucklandlibraries.govt.nz - website design and production (MOSS CMS + CSS)
- patternlibrary.aucklandcouncil.govt.nz - Auckland Council Pattern Library (Bootstrap + SCSS)

Freelance - concepts, design, CSS and website build

- www.kalven.net
 - www.pumpcms.com
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Verbal Referees:

- Available on request.